

# FINANCE COMMITTEE

7/22/2009

304 E. Grand River Ave., Howell, MI

7:30 AM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
  - A. Minutes of meeting dated June 24, 2009
  - B. Minutes of meeting dated July 8, 2009 (Claims only)
4. **TABLED ITEMS FROM PREVIOUS MEETINGS**
5. **APPROVAL OF AGENDA**
6. **REPORTS**
7. **CALL TO THE PUBLIC**
8. **911 CENTRAL DISPATCH**
  - A. RESOLUTION AUTHORIZING THE PURCHASE OF MOBILE DATA COMPUTERS, MODEMS, INSTALLATION, ACCESSORIES, MARVLIS APPLICATION AND PROQA APPLICATION TO SUPPORT THE SUNGARD-OSSI PUBLIC SAFETY PROJECT - 911 Central Dispatch / Public Safety Committee / Finance Committee
  - B. RESOLUTION AUTHORIZING SUBMISSION OF THE FY-207 HSGP (HOMELAND SECURITY GRANT PROGRAM) APPLICATION AND SUPPORTING DOCUMENTS – 911 Central Dispatch / Public Safety Committee / Finance Committee
9. **AAA 1-B**
  - A. RESOLUTION TO APPROVE THE FY 2010-2012 ANNUAL IMPLEMENTATION PLAN OF THE AREA AGENCY ON AGING 1-B - AAA 1-B - Finance Committee
10. **BUILDING SERVICES**
  - A. RESOLUTION AUTHORIZING THE TRANSFER OF DISPLACED BUILDING INSPECTION EMPLOYEE - Building Services/General Government / Finance Committee
  - B. RESOLUTION AUTHORIZING CAPITAL IMPROVEMENT EXPENDITURE FOR REPLACEMENT OF COMPRESSOR AT THE EAST COMPLEX - Building Services / General Government / Finance Committee
11. **TREASURER**
  - A. RESOLUTION AUTHORIZING THE LIVINGSTON COUNTY TREASURER TO ESTABLISH 2008 DELINQUENT TAX FUND - Office of the Treasurer / Finance Committee
  - B. RESOLUTION AUTHORIZING COUNTY TREASURER TO TRANSFER MONIES FROM TRUST AND AGENCY FUND TO 801 REGULAR DRAIN FUND. Treasurer / Drain Commissioner / Finance Committee

- 12. PURCHASING**  
A. RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT FOR UNIFORM-CLEANING SERVICES WITH MARCY'S LAUNDRY & DRY CLEANING, L.L.C. – Purchasing / General Government / Finance Committee
- 13. SHERIFF DEPARTMENT / JAIL**  
A. RESOLUTION TO PURCHASE CAMERA EQUIPMENT FOR THE JAIL AND AUTHORIZATION FOR A TRANSFER OF CAPITAL IMPROVEMENT FUNDS FOR THIS PURCHASE - Sheriff Department / Jail / Public Safety Committee / Finance Committee
- 14. INFORMATION TECHNOLOGY / GIS**  
A. RESOLUTION TO APPROVE THE HIRING OF A PUBLIC SAFETY TECHNOLOGY SPECIALIST AT A RATE OF PAY THAT IS ABOVE THE CURRENT HIRE RATE IN THE INFORMATION TECHNOLOGY DEPARTMENT - Information Technology / Finance Committee  
B. RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO ESRI, INC FOR GIS SOFTWARE MAINTENANCE – Information Technology Department/GIS Division / General Government / Finance Committee
- 15. HUMAN RESOURCES**  
A. RESOLUTION TO ADOPT THE VOLUNTARY FURLOUGH POLICY - Human Resources / Personnel Committee / Finance Committee  
B. Employee Benefit Modifications  
*(Material to be distributed at Finance meeting)*
- 16. 2010-2011 BUDGET DISCUSSIONS**  
A. General Fund Cash Flow (no attachment)  
B. State equalized value and taxable value (no attachment)

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**08A** RESOLUTION AUTHORIZING THE PURCHASE OF MOBILE DATA COMPUTERS, MODEMS, INSTALLATION, ACCESSORIES, MARVLIS APPLICATION AND PROQA APPLICATION TO SUPPORT THE SUNGARD–OSSI PUBLIC SAFETY PROJECT - 911 Central Dispatch / Public Safety Committee / Finance Committee

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**08B** RESOLUTION AUTHORIZING SUBMISSION OF THE FY-207 HSGP (HOMELAND SECURITY GRANT PROGRAM) APPLICATION AND SUPPORTING DOCUMENTS – 911 Central Dispatch / Public Safety Committee / Finance Committee

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**09A** RESOLUTION TO APPROVE THE FY 2010-2012 ANNUAL IMPLEMENTATION PLAN OF THE AREA AGENCY ON AGING 1-B - AAA 1-B - Finance Committee

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**10A** RESOLUTION AUTHORIZING THE TRANSFER OF DISPLACED BUILDING INSPECTION EMPLOYEE - Building Services/General Government / Finance Committee

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- 10B** RESOLUTION AUTHORIZING CAPITAL IMPROVEMENT EXPENDITURE FOR REPLACEMENT OF COMPRESSOR AT THE EAST COMPLEX - Building Services / General Government / Finance Committee
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- 11A** RESOLUTION AUTHORIZING THE LIVINGSTON COUNTY TREASURER TO ESTABLISH 2008 DELINQUENT TAX FUND - OFFICE OF THE TREASURER / FINANCE COMMITTEE
- 
- 11B** RESOLUTION AUTHORIZING COUNTY TREASURER TO TRANSFER MONIES FROM TRUST AND AGENCY FUND TO 801 REGULAR DRAIN FUND. Treasurer / Drain Commissioner / Finance Committee
- 
- 12A** RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT FOR UNIFORM-CLEANING SERVICES WITH MARCY'S LAUNDRY & DRY CLEANING, L.L.C. – Purchasing / General Government / Finance Committee
- 
- 13A** RESOLUTION TO PURCHASE CAMERA EQUIPMENT FOR THE JAIL AND AUTHORIZATION FOR A TRANSFER OF CAPITAL IMPROVEMENT FUNDS FOR THIS PURCHASE - Sheriff Department / Jail / Public Safety Committee / Finance Committee
- 
- 14A** RESOLUTION TO APPROVE THE HIRING OF A PUBLIC SAFETY TECHNOLOGY SPECIALIST AT A RATE OF PAY THAT IS ABOVE THE CURRENT HIRE RATE IN THE INFORMATION TECHNOLOGY DEPARTMENT - Information Technology / Finance Committee
- 
- 14B** RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO ESRI, INC FOR GIS SOFTWARE MAINTENANCE – Information Technology Department/GIS Division / General Government / Finance Committee
- 
- 15A** RESOLUTION TO ADOPT THE VOLUNTARY FURLOUGH POLICY - Human Resources / Personnel Committee / Finance Committee
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- 17. MISCELLANEOUS CLAIMS**
- 18. COMPUTER PRINTOUT**  
(Attached)
- 19. CLOSED SESSION - Legal Opinion**  
(No attachment)
- 20. ADJOURNMENT**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING THE PURCHASE OF MOBILE DATA COMPUTERS, MODEMS, INSTALLATION, ACCESSORIES, MARVLIS APPLICATION AND PROQA APPLICATION TO SUPPORT THE SUNGARD–OSSI PUBLIC SAFETY PROJECT -  
911 Central Dispatch/Emergency Management Department / Public Safety Committee / Finance Committee**

**WHEREAS,** the Livingston County 911 Central Dispatch/Emergency Management Director is hereby requesting authorization to purchase Mobile Data Computers, Modems, Installation, Accessories, MARVLIS Application and ProQA Application to support the Sungard-OSSI Public Safety Project; and

**WHEREAS,** this purchase has been thoroughly reviewed by the Livingston County Purchasing Department; and

**WHEREAS,** the cost for the (62) Panasonic Mobile Data Computers and Accessories is \$276,851.00, from CDWG; and

**WHEREAS,** the cost for the (144) Blue Tree Modems is \$92,729.36, from Digital Highway; and

**WHEREAS,** the cost for the (144) Wireless Cards is \$21,925.00, from Verizon; and

**WHEREAS,** the cost for Installation is \$44,320.00, from Cruisers, located in Brighton, Michigan; and

**WHEREAS,** the cost for the MARVLIS Application is \$140,600.00, from Bradshaw Consulting Services, Inc., Aiken, South Carolina; and

**WHEREAS,** the cost for the ProQA Application is \$55,555.00, from Priority Dispatch; and

**WHEREAS,** the Equipment, Accessories, Wireless Cards, Installation, MARVLIS Application and ProQA are being purchased for the Livingston County Sheriff's Department, Local Police Departments, Local Fire Departments and Livingston County Emergency Medical Services; and

**WHEREAS,** the purchase of all equipment, software and installation will be processed by the Livingston County IT Department, and

**WHEREAS,** the IT department's budget will be amended to allow for the acquisition of all equipment and material necessary to complete the project, and

**WHEREAS,** the proposed budget amendment ensures compliance with the Uniform Budgeting Accounting Act, as amended, and

**WHEREAS,** funding for these purchases is available in the 2009 9-1-1 Central Dispatch Budget, 261-346-977.000 and those funds will be transferred to line items 261-346-943.010, 261-346-943.020 & 261-346-851.000.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the purchase of the (62) Panasonic Mobile Data Computers and Accessories, (144) Blue Tree Modems, (144) Wireless Cards, Installation, MARVLIS Application and ProQA Application by the Livingston County IT Department to support the Sungard-OSSI Public Safety Project for an amount not to exceed \$631,980.36.

**BE IT FURTHER RESOLVED** that the funds in the 911 Central Dispatch fund be transferred from line item 261-346-977.000 to line items 261-346-943.010, 261-346-943.020 & 261-346-851.000.

**BE IT FURTHER RESOLVED** that the amendment to the 2009 IT departmental budget be adopted as follows:

<u>Fund</u>	<u>2009 Amended Budget</u>	<u>Proposed Amendment</u>	<u>Proposed Amended Budget</u>
IT Department	\$3,172,921	\$631,980	\$3,804,901

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING SUBMISSION OF THE FY-207 HSGP (HOMELAND SECURITY GRANT PROGRAM) APPLICATION AND SUPPORTING DOCUMENTS - 911 Central Dispatch / Emergency Management / Public Safety Committee / Finance Committee**

**WHEREAS,** the Livingston County 911 Central Dispatch/Emergency Management Director as chair and with the approval of the Local Planning Team is hereby requesting authorization to prepare and submit FY-2007 HSGP application(s) and supporting document(s); and

**WHEREAS,** the Michigan Department of State Police, Emergency Management/Homeland Security Division has been awarded Region One \$3,419,264 from the U.S. Department of Homeland Security Grant Program; and

**WHEREAS,** Livingston County has been awarded \$168,935.65 from the State Homeland Security Program (SHSP), \$113,811.84 from the Law Enforcement Terrorism Prevention Program (LETPP), \$10,000 for training and \$10,000 for exercising; and

**WHEREAS,** the FY-2007 HSGP expires March 31, 2010; and

**WHEREAS,** application(s) and supporting document(s) must pass through multiple layers of government before final approval; and

**WHEREAS,** the Local Planning Team (LPT) has opted not to finalize its approval(s) and direct the submission of the application(s) and supporting document(s) until such time as availability of economic incentive funds is fully understood by LPT members; and

**WHEREAS,** a regional communications exercise is scheduled for August 18, 2009, and mandatory incident management/homeland security training for public safety personnel is scheduled for September and October of this year necessitating access to grant funds.

**THEREFORE, BE IT RESOLVED** the Livingston County Board of Commissioners hereby authorizes the submission of FY-2007 HSGP application(s) and other required documents pursuant to the final determination of the Local Planning Team.

**BE IT FURTHER RESOLVED** the Livingston County Board of Commissioners hereby designate the 9-1-1 Central Dispatch/Emergency Management Director as the primary applicant agent and the County EMS Director as the secondary agent.

**BE IT FURTHER RESOLVED** the chair of the Livingston County Board of Commissioners, the County Financial Officer, and the 9-1-1 Central Dispatch/Emergency Management Director be authorized to sign the application(s) and other required documents upon review by County Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

**RESOLUTION TO APPROVE THE FY 2010-2012 ANNUAL IMPLEMENTATION PLAN OF THE AREA AGENCY ON AGING 1-B - (AAA 1-B) - Finance Committee**

**WHEREAS,** the Area Agency on Aging 1-B has been supporting services to Livingston County residents since 1974; and

**WHEREAS,** the Area Agency on Aging 1-B has assessed the needs of older County residents and developed a plan to provide assistance that addresses identified needs; and

**WHEREAS,** the proposed plan has been submitted for review by the public and has been subjected to a public hearing; and

**WHEREAS,** the comments at the public hearings on the proposed plan were mostly favorable, and constructive changes in the plan were made as a result of some comments; and

**WHEREAS,** the Livingston County Board of Commissioners appoints two representatives to the AAA1-B Board of Directors, a County Commissioner and a County resident who is at least 60 years of age; and

**WHEREAS,** the Michigan Office of Services requires that County Boards of Commissioners be given the opportunity to review and approve area agency on aging multi-year plans and annual implementation plans.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the FY 2010 - 2012 Annual Implementation Plan of the Area Agency on Aging 1-B, for the purpose of conveying such support to the Area Agency on Aging 1-B and the Michigan Office of Services to the Aging.

**BE IT FURTHER RESOLVED** that authorization of the FY 2010 - 2012 Annual Implementation Plan of the Area Agency on Aging 1-B shall not obligate Livingston County government to annual fees or costs. Funding will be limited to those amounts authorized by the Livingston County Board through the budgeting process for each respective fiscal year.

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MOVED:  
SECONDED:  
CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING THE TRANSFER OF DISPLACED BUILDING INSPECTION EMPLOYEE - Building Services / General Government Committee / Finance Committee**

**WHEREAS,** the Building Services Department has recognized a need to replace two vacant maintenance mechanic positions with one maintenance mechanic; and

**WHEREAS,** Building Services has completed the vacancy review document; and

**WHEREAS,** Building Services will be utilizing a displaced employee from the Building Inspection department to fill the vacancy; and

**WHEREAS,** Building Services has this position funded in the 2010 budget.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the transfer of one displaced Building Inspection employee to the vacant position of maintenance mechanic in the Building Services department.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING CAPITAL IMPROVEMENT EXPENDITURE FOR REPLACEMENT OF COMPRESSOR AT THE EAST COMPLEX - Building Services / General Government / Finance Committee**

**WHEREAS,** Livingston County had a need to replace a compressor at the East Complex; and

**WHEREAS,** per the purchasing policy, a formal quoting process was performed and the submitted quotes were reviewed which resulted in the approval of Resolution # 2008-12-360 which awarded emergency HVAC services and repairs to Mechanical Services of Fenton, Michigan; and

**WHEREAS,** the funds for this repair were budgeted for in the 2009 Building Services budget; and

**WHEREAS,** the Livingston County Building Services Department is requesting authorization to transfer the current year budgeted funds from the Capital Replacement Fund to the Building Services Fund for the amount of \$ 10,140 to cover the replacement of this compressor unit at the East Complex.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes a transfer of funds, for the replacement of a compressor at the East Complex, from the Capital Replacement Fund to the Building Services Equipment Purchases fund in the amount of \$ 10,140.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING THE LIVINGSTON COUNTY TREASURER TO ESTABLISH 2008 DELINQUENT TAX FUND – Office of the Treasurer / Finance Committee**

**WHEREAS,** The Livingston County Board of Commissioners has utilized Delinquent Revolving Tax Fund financing to settle delinquent tax accounts with involved governmental entities on a timely basis; and

**WHEREAS,** as a result, the school districts, as well as other local governments have been able to better plan and provide for necessary expenditures, often avoiding the necessity to borrow for operational needs; and

**WHEREAS,** Public Act 105 of 2003, enacted July 24, 2003 amended the General Property Tax Act 206 of 1893 as pertains to homestead property tax exemptions, now referred to as Principal Residence Exemptions and requires PRE's to be paid with the delinquent payout; and

**WHEREAS,** Livingston County has \$12,189.53 of Principal Residence Exceptions that were turned over delinquent as of March 1, 2009; and

**WHEREAS,** the 2008 levied tax delinquency as of March 1, 2009 is \$25,055,807.11; and

**WHEREAS,** the 2008 Delinquent Tax Fund is to be funded by \$18,000,000 financing through the sale of Delinquent Tax Notes and \$7,067,996.64 transfer from existing Delinquent Tax Fund balances.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the Livingston County Treasurer to establish the 2008 Delinquent Tax Fund in the amount of \$25,067,996.64.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING COUNTY TREASURER TO TRANSFER MONIES FROM TRUST AND AGENCY FUND TO 801 REGULAR DRAIN FUND. Treasurer / Drain Commissioner / Finance Committee**

**WHEREAS,** on September 21, 1994, per Court Order #94-13827CC, Handy #4 County Drain vs. Alan L. Miller and Sheila R. Miller, his wife, \$1,868.75 was deposited by Neal D. Nielsen, Attorney at Law with the County Treasurer; and

**WHEREAS,** the payment was to cover the condemnation of private property for an easement for Handy #4 Drain; and

**WHEREAS,** the easement was granted on January 17, 1995 and all parties were satisfied; and

**WHEREAS,** the attorney for the Plaintiff, Handy #4 County Drain, Neal D. Nielsen claims no right to the money; and

**WHEREAS,** no Court Order was issued to disburse the deposited money, yet the Miller's were compensated for the easement as evidenced by the "Release of Right-of-way and Easement" signed by Allan and Sheila Miller; and

**WHEREAS,** the Drain Commissioner has researched this and determined the money should be returned to Fund 801 Regular Drain.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commission authorizes Livingston County Treasurer to transfer \$1,868.75 from the Trust and Agency Fund to the 801 Regular Drain Fund.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT FOR UNIFORM-CLEANING SERVICES WITH MARCY’S LAUNDRY & DRY CLEANING, L.L.C. –  
Purchasing / General Government Committee / Finance Committee**

**WHEREAS,** various departments within Livingston County uses uniform-cleaning services; and

**WHEREAS,** per the Purchasing Policy, a competitive bid process was performed in which three (3) sealed proposals were received and evaluated; and

**WHEREAS,** the review committee recommends an award to Marcy’s Laundry & Dry Cleaning, L.L.C., of Howell, Michigan, for the proposed flat rate price schedule, for the EMS Department, Sheriff’s Department and the Department of Public Health as follows:

<b>Department</b>	<b>Annual Total</b>	<b>Monthly Flat Rate</b>
EMS Department:	\$11,700.00	\$975.00
Sheriff Department:	\$23,040.00	\$1920.00
Department of Public Health:	\$312.00	\$26.00
<b>Annual Total:</b>	<b>\$35,052.00</b>	

**WHEREAS,** the contract will be for a two (2) year period, with the option for the County to extend the contract, at its discretion, for an additional one (2) year period based upon available appropriated funds for each Department; and

**WHEREAS,** the expenditure for Uniform Cleaning Services for the above mentioned departments has been planned for and approved in the Departments’ budgets for 2009.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into a contract with Marcy’s Laundry & Dry Cleaning, L.L.C., 920 East Grand River Ave., Howell, Michigan, for uniform-cleaning services for a two-year period with an option for a two-year renewal, upon written notice, at the County discretion, for a total contract period not to exceed four (4) years.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign any necessary documents pertaining to this matter upon review of Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING THE PURCHASE OF CAMERA EQUIPMENT FOR THE JAIL AND AUTHORIZATION FOR A TRANSFER FROM CAPITAL IMPROVEMENT FUNDS FOR THIS PURCHASE - Sheriff's Department / Public Safety Committee / Finance Committee**

**WHEREAS,** the Livingston County Sheriff's Department is hereby requesting authorization to purchase monitors, CPU's and hardware for the cameras in the jail. This equipment will replace the outdated and borrowed equipment currently used with the jail camera system; and

**WHEREAS,** the equipment will be purchased through American Video per their quote dated January 29, 2009, for the total amount of \$60, 710; and this will complete a project that began to 2008 to repair and update all existing equipment that operates that jail camera system; and

**WHEREAS,** the Sheriff's Department requests funding to complete this project and requests a transfer of funds from Capital Improvement in the amount of \$60, 710. This fund request had been approved in 2008, but the project was not ready for completion until 2009.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the transfer of \$60, 710 from Capital Improvement for the purchase of CPU's, monitors and hardware for the jail camera system from America Video at a cost of \$60, 710.

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**MOVED:**

**SECONDED:**

**CARRIED:**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION TO APPROVE THE HIRING OF A PUBLIC SAFETY TECHNOLOGY SPECIALIST AT A RATE OF PAY THAT IS ABOVE THE CURRENT HIRE RATE IN THE INFORMATION TECHNOLOGY DEPARTMENT - Information Technology / Personnel 7/15/09 / Finance 7/22/09 / Full Board 8/3/09**

**WHEREAS,** it is essential that the vacant position of Public Safety Technology Specialist be filled to enable Livingston County to fully support, operate, maintain and repair computer equipment, and to provide technical assistance to the public safety end users; and

**WHEREAS,** the most qualified candidate for the vacant position not only meets, but exceeds all the requirements as a Public Safety Technology Specialist, having several years experience in the hardware repair, and maintenance field; and

**WHEREAS,** this candidate currently has experience in working with Compaq/HP workstations, servers, Dell Laptops, GroupWise and TrackIt programs, the equipment and programs of choice of Livingston County; and

**WHEREAS,** this candidate would be going from Grade J step one (\$40,187) to Grade J step 3 (\$43,922), a \$3,735.00 difference; and

**WHEREAS,** this increase would take effect on the date this resolution is approved; and

**WHEREAS,** the Personnel Committee, has reviewed this matter and recommends that the Livingston County Board of Commissioners approve the three year rate of pay for the Public Safety Technology Specialist to secure the appointment of this highly qualified candidate; and

**WHEREAS,** the funds for this position will come from the 911 Surcharge Funds.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners recognizes the following:

- The Candidate, Mr. Paul Taylor, has several years experience working in the Information Technology field with knowledge and experience with equipment and programs of choice of Livingston County.
- The Candidate, Mr. Paul Taylor has several years working with reputable technology companies
- This candidate would be going from Grade J step one (\$40,187) to Grade J step three (\$43,922), a \$3,735.00 difference effective with the date this resolution is approved.

Based upon the preceding consideration, the Livingston County Board of Commissioners hereby approves the hiring of Mr. Paul Taylor at the three-year rate of pay level as established for the Public Safety Technology Specialist position in the Department of Information Technology (IT).

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MOVED:  
SECONDED:  
CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING PURCHASE ORDER BE ISSUED TO ESRI, INC FOR ANNUAL SOFTWARE MAINTENANCE - Information Technology / GIS / General Government Committee / Finance Committee**

**WHEREAS,** to ensure technical support services and software upgrades are received for the GIS software used by all County Departments to access mapping data maintained by the GIS Division, it has been determined that there is a need for annual software maintenance in the IT Department/GIS Division; and

**WHEREAS,** in compliance with the Livingston County Purchasing Policy, ESRI, Inc. of Redlands, CA., has been selected for the purchase of annual software maintenance under the State of Michigan Master Purchasing Agreement (MPA20023133); and

**WHEREAS,** after the review of the vendor and products, Purchasing recommends that a Purchase Order with ESRI, Inc. of Redlands, CA., be awarded for a 1 year period from August 15, 2009 to August 14, 2010 for an amount not to exceed \$27,600; and

**WHEREAS,** funding for same is available through the Information Technology Budget.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves a Purchase Order be issued to ESRI, Inc for annual software maintenance from August 15, 2009 to August 14, 2010 for an amount not to exceed \$27,600 per year, with a total contract amount not to exceed \$27,600.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO ESTABLISH A POLICY ON VOLUNTARY FURLOUGH FOR LIVINGSTON COUNTY EMPLOYEES - Human Resources / Personnel 7-15-09 / Finance 7/22/09 / Full Board 8/3/09**

**WHEREAS,** Livingston County does not currently have a written policy regarding voluntary furlough;

**WHEREAS,** Voluntary Furlough will reduce salary costs while maintaining services;

**WHEREAS,** Voluntary Furlough will contribute to the reduction of the budget deficit and allow employees to take additional time off of work while preserving their vacation accruals; and

**WHEREAS,** the Personnel Sub-Committee and Finance Committee has reviewed this matter and has recommended the creation of this policy.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the policy regarding Voluntary Furlough for employees effective with the approval of this resolution.

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**MOVED:**

**SECONDED:**

**CARRIED:**