

# GENERAL GOVERNMENT COMMITTEE

10/13/2009

304 E. Grand River Ave., Howell, MI

7:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF MINUTES**  
Meeting Minutes of September 14, 2009
3. **APPROVAL OF AGENDA**
4. **REPORTS**
5. **CALL TO THE PUBLIC**
6. **COUNTY CLERK**
  - A. RESOLUTION TO FINALIZE TAX APPORTIONMENT- County Clerk / General Government Committee
7. **INFORMATION TECHNOLOGY**
  - A. RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO ORTIVUS, INC. FOR SOFTWARE MAINTENANCE FOR THE LIVINGSTON COUNTY EMS DEPARTMENT - Information Technology / General Government Committee
8. **AIRPORT**
  - A. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN AGREEMENT WITH R.W. ARMSTRONG OF LANSING, MICHIGAN FOR AN APRON UTILIZATION PLAN / AIRCRAFT PARKING LAYOUT STUDY IN PREPARATION FOR THE NEW TERMINAL BUILDING RAMP AREA - Airport / General Government Committee
  - B. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO A GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION TO FUND AN APRON UTILIZATION STUDY, ROTATING BEACON REHAB, AND TERMINAL PRE-DESIGN - Airport / General Government Committee
9. **BUILDING SERVICES**
  - A. RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO COMMERCIAL INTERIOR RESOURCES FOR CARPET REPLACEMENT AT THE JUDICIAL BUILDING IN THE DISTRICT COURT DEPARTMENT - Building Services / General Government Committee / Finance Committee

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**06A** RESOLUTION TO FINALIZE TAX APPORTIONMENT- County Clerk / General Government Committee

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**07A** RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO

ORTIVUS, INC. FOR SOFTWARE MAINTENANCE FOR THE LIVINGSTON COUNTY EMS DEPARTMENT - Information Technology / General Government Committee

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**08A** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN AGREEMENT WITH R.W. ARMSTRONG OF LANSING, MICHIGAN FOR AN APRON UTILIZATION PLAN / AIRCRAFT PARKING LAYOUT STUDY IN PREPARATION FOR THE NEW TERMINAL BUILDING RAMP AREA - Airport / General Government Committee

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**08B** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO A GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION TO FUND AN APRON UTILIZATION STUDY, ROTATING BEACON REHAB, AND TERMINAL PRE-DESIGN - Airport / General Government Committee

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**09A** RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO COMMERCIAL INTERIOR RESOURCES FOR CARPET REPLACEMENT AT THE JUDICIAL BUILDING IN THE DISTRICT COURT DEPARTMENT - Building Services / General Government Committee / Finance Committee

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**10. ADJOURNMENT**

**RESOLUTION**

**NO.**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO FINALIZE TAX APPORTIONMENT- County Clerk / General Government Committee**

**WHEREAS,** the apportionment of taxes for county operating purposes be approved and authorized to be levied on the Taxable Valuation of the County at the rate of 3.3897 mill; and

**THEREFORE BE IT RESOLVED** that the apportionment of taxes for the purposes of ambulance operations be approved as authorized to be levied on the Taxable Valuation of the County at the rate of .2945 mill.

**BE IT FURTHER RESOLVED** that the apportionment of taxes for Veterans be approved and authorized to be levied on the Taxable Valuation at the rate of .0500 mill.

**BE IT FURTHER RESOLVED** that the apportionment of taxes for the purpose of operation of Huron Clinton Metropolitan Authority be approved and authorized to be levied on the Taxable Valuation of the County at the rate of .2146 mill.

**BE IT FURTHER RESOLVED** that the various township, city and school levies as certified and filed with the County Clerk be approved for levy.

**BE IT FURTHER RESOLVED** that those taxes of the various taxing units delinquent and rejected and certified by the County Treasurer and approved by the State Department of Treasury, be approved for levy.

**BE IT FURTHER RESOLVED** that those units of government approved millage after the September 30, 2009 deadline, but prior to December 7, 2009, as provided by Act 141 of P.A. of 1986, be authorized to levy same upon compliance with MCLA 211.34, MCLA 211.34D and MCLA 211.24E and filing such compliance and certification with the Livingston County Clerk.

**BE IT FURTHER RESOLVED,** that the County at Large Drain Assessments and Lake Level Assessments, if any, be spread against the County at Large, and credited to the various drain funds as certified by the County Drain Commissioner in the total of \$211,969.46 and the County Treasurer be instructed and authorized to make such transfers at the appropriate time.

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**MOVED:  
SECONDED:  
CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO ORTIVUS, INC. FOR SOFTWARE MAINTENANCE FOR THE LIVINGSTON COUNTY EMS DEPARTMENT - Information Technology / General Government Committee / Finance Committee**

**WHEREAS,** due to the need to ensure that the technical support services and software upgrades are received for the Livingston County EMS Department for their Sweet-Billing software through Ortivus, Inc.; and

**WHEREAS,** Sweet-Billing is the industry-leading billing, reimbursement and collection software application for Emergency Medical Services and Sweet-Billing can be expected to become the central repository for all patient data, including treatments, medications, vitals and more; and

**WHEREAS,** in compliance with the Livingston County Purchasing Policy, Ortivus, Inc. of Decorah, IA, is the sole source for the purchase of the annual Sweet-Billing Software maintenance for the Livingston County EMS Department; and

**WHEREAS,** Ortivus was contacted by the EMS Department to ask them if they would lower the cost of the maintenance, but they will not reduce their cost, the cost increased from \$13,196.80 to \$ 14,491.12; and

**WHEREAS,** after the review of the vendor and products, Purchasing recommends that a Purchase Order with Ortivus, Inc. of Decorah, IA, be awarded for a 1 year period from November 24, 2009 through November 23, 2010 for an amount not to exceed \$14,491.12 and

**WHEREAS,** funding for same is available through the Emergency Medical Services Budget.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves a Purchase Order be issued to Ortivus, Inc. for the annual Sweet-Billing Software maintenance from November 24, 2009 through November 23, 2010 for an amount not to exceed \$14,491.12

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**MOVED:  
SECONDED:  
CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN AGREEMENT WITH R.W. ARMSTRONG OF LANSING, MICHIGAN FOR AN APRON UTILIZATION PLAN / AIRCRAFT PARKING LAYOUT STUDY IN PREPARATION FOR THE NEW TERMINAL BUILDING RAMP AREA -- AIRPORT**

**WHEREAS,** the Livingston County Airport is preparing drawings for the design of a new terminal building at this time; and

**WHEREAS,** a new transient parking ramp area will be constructed adjacent to the new terminal building; and

**WHEREAS,** R.W. Armstrong of Lansing, Michigan will conduct a study to determine the optimum layout and size of the new ramp area prior to determining the location of the ramp area and the design of the pavement section; and

**WHEREAS,** the Michigan Aeronautics Commission has authorized a funding to provide for these preliminary design services in the amount of \$13,573 with a local share (5%) of \$3678.66.

**THEREFORE BE IT RESOLVED** the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to enter into an agreement with R.W. Armstrong of Lansing, Michigan to provide design services for an Apron Utilization Plan / Aircraft Parking Layout Study for the Livingston County Airport.

**BE IT FURTHER RESOLVED** the Chair be authorized to sign the Agreement upon review by Civil Counsel.

**BE IT FURTHER RESOLVED** that funds be advanced from the Airport Loan Agreement upon receipt of an invoice from MDOT.

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**MOVED:  
SECONDED:  
CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO A GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION TO FUND AN APRON UTILIZATION STUDY, ROTATING BEACON REHAB, AND TERMINAL PRE-DESIGN - Airport / General Government Committee**

**WHEREAS,** the Livingston County Board of Commissioners has entered into an agreement with Reynolds, Smith & Hills (RS&H) of Flint, Michigan for the design engineering services for the construction of a new terminal building at the Livingston County Airport; and

**WHEREAS,** the Livingston County Board of Commissioners has entered into an Agreement with R.W. Armstrong of Lansing, Michigan for an Apron Utilization Study in preparation for a ramp area for the new terminal building; and

**WHEREAS,** the airport Rotating Beacon is currently out of service and in need of rehabilitation; and

**WHEREAS,** the Michigan Aeronautics Commission has authorized a grant agreement to provide funding for these services; and

**WHEREAS,** the total amount of the grant agreement is \$66,000 and the local share (5%) will be \$3,300.00.

**THEREFORE BE IT RESOLVED** the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to enter into a grant agreement with the Michigan Department of Transportation to fund an Apron Utilization Study, Pre-Design of the Airport Terminal Building, and rehabilitation of the airport rotating beacon.

**BE IT FURTHER RESOLVED** the local share of \$3,300.00 shall be advanced from the Airport Loan Agreement upon receipt of an invoice from MDOT.

**BE IT FURTHER RESOLVED** the Chair be authorized to sign the Agreement upon review by Civil Counsel.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE: October 5, 2009**

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**RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO COMMERCIAL INTERIOR RESOURCES FOR CARPET REPLACEMENT AT THE JUDICIAL BUILDING IN THE DISTRICT COURT DEPARTMENT - Building Services / General Government Committee / Finance Committee**

**WHEREAS,** due to current condition of the existing carpet in the Livingston County District Court department at the Judicial Center, it has been determined that there is a need for new carpet to be purchased and installed in the District Court room's and in Judge Geddis's office; and

**WHEREAS,** in compliance with the Livingston County Purchasing Policy, Commercial Interior Resources, Inc. of Wixom, MI., has been selected for the purchase and installation of the new carpet; and

**WHEREAS,** after the review of the vendor and products, Purchasing recommends that a purchase order with Commercial Interior Resources, Inc., of Wixom, MI., be awarded for a amount not to exceed \$17,297.05 ; and

**WHEREAS,** the funds for the carpet replacement for District Court will come out of the Building Services Capital fund, in the amount of \$17,297.05; and

**WHEREAS,** this Resolution has been recommended for approval by the Finance Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves a Purchase Order be issued to Commercial Interior Resources, Inc. for the purchase and installation of carpet at the Judicial Center in the District Court in the amount not to exceed \$ 17,297.05

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**MOVED:  
SECONDED:  
CARRIED:**