

# GENERAL GOVERNMENT COMMITTEE

11/9/2009

304 E. Grand River Ave., Howell, MI

7:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF MINUTES**  
Meeting Minutes of October 13, 2009
3. **APPROVAL OF AGENDA**
4. **REPORTS**
5. **CALL TO THE PUBLIC**
6. **ANIMAL CONTROL**  
A. RESOLUTION AUTHORIZING AMENDMENT TO THE ANIMAL CONTROL HEALTH GUIDELINES POLICY BY MODIFYING AND ADDING LANGUAGE-Animal Control / General Government Committee
7. **BUILDING SERVICES**  
A. RESOLUTION AUTHORIZING A CONTRACT FOR JANITORIAL, MAINTENANCE, AND LAWN CARE, WITH COMMUNITY MENTAL HEALTH AUTHORITY - Building Services / General Government Committee
8. **L.E.T.S.**  
A. RESOLUTION AUTHORIZING THE PURCHASE OF FOUR (4) SMALL TRANSIT BUSES AND ONE (1) MEDIUM DUTY BUS - L.E.T.S. / General Government Committee
9. **AIRPORT**  
A. RESOLUTION TO AMEND RESOLUTION 2009-07-200 AUTHORIZING AN AGREEMENT WITH REYNOLDS, SMITH & HILLS OF FLINT, MICHIGAN FOR THE PRE-DESIGN OF THE AIRPORT TERMINAL BUILDING TO CORRECT THE CONTRACT PRICE AND THE LOCAL SHARE OF THE GRANT AGREEMENT-- Airport / General Government Committee
10. **PURCHASING**  
A. RESOLUTION AUTHORIZING TO EXTEND THE CONTRACT WITH AMERICAN MESSAGING FOR PAGER SERVICES – Purchasing / General Government Committee
11. **INFORMATION TECHNOLOGY**  
A. RESOLUTION AUTHORIZING INFORMATION TECHNOLOGY APPROVAL FOR THE PURCHASE OF A WIRELESS MULTI-POINT-TO-POINT NETWORK FROM THE LIVINGSTON COUNTY SHERIFF DEPARTMENT DATA CENTER TO ALL BUILDINGS IN THE WEST COMPLEX- INFORMATION TECHNOLOGY - Information Technology / General Government Committee
12. **REVIEW OF RECOMMENDED DEPARTMENTAL BUDGETS**

- A. Airport
- B. Animal Control
- C. Board of Commissioners
- D. Building Services
- E. Administration
- F. County Clerk
- G. Equalization
- H. Information Technology
- I. L.E.T.S. / Motor Pool
- J. Register of Deeds
- K. Treasurer

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**06A** RESOLUTION AUTHORIZING AMENDMENT TO THE ANIMAL CONTROL HEALTH GUIDELINES POLICY BY MODIFYING AND ADDING LANGUAGE-Animal Control / General Government Committee

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**07A** RESOLUTION AUTHORIZING A CONTRACT FOR JANITORIAL, MAINTENANCE, AND LAWN CARE, WITH COMMUNITY MENTAL HEALTH AUTHORITY - Building Services / General Government Committee

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**08A** RESOLUTION AUTHORIZING THE PURCHASE OF FOUR (4) SMALL TRANSIT BUSES AND ONE (1) MEDIUM DUTY BUS - L.E.T.S. / General Government Committee

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**09A** RESOLUTION TO AMEND RESOLUTION 2009-07-200 AUTHORIZING AN AGREEMENT WITH REYNOLDS, SMITH & HILLS OF FLINT, MICHIGAN FOR THE PRE-DESIGN OF THE AIRPORT TERMINAL BUILDING TO CORRECT THE CONTRACT PRICE AND THE LOCAL SHARE OF THE GRANT AGREEMENT-- Airport / General Government Committee

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**10A** RESOLUTION AUTHORIZING TO EXTEND THE CONTRACT WITH AMERICAN MESSAGING FOR PAGER SERVICES – Purchasing / General Government Committee

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**11A** RESOLUTION AUTHORIZING INFORMATION TECHNOLOGY APPROVAL FOR THE PURCHASE OF A WIRELESS MULTI-POINT-TO-POINT NETWORK FROM THE LIVINGSTON COUNTY SHERIFF DEPARTMENT DATA CENTER TO ALL BUILDINGS IN THE WEST COMPLEX- INFORMATION TECHNOLOGY - Information Technology / General Government Committee

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**13. ADJOURNMENT**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING AMENDMENT TO THE ANIMAL CONTROL HEALTH GUIDELINES POLICY BY MODIFYING AND ADDING LANGUAGE -Animal Control/General Government**

**WHEREAS,** the Health Guideline policy has been in effect since November 16, 2006; and

**WHEREAS,** it has been determined the policy needs to be modified and updated; and

**WHEREAS,** newly created issues have arisen that were not addressed in the original policy.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes amendments to modify the attached Animal Control Health Guidelines policy immediately.

**BE IT FURTHER RESOLVED** that the attached Animal Control Health Guidelines policy supersedes any current or existing policy for same.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING A CONTRACT FOR JANITORIAL, MAINTENANCE, AND LAWN CARE, WITH COMMUNITY MENTAL HEALTH AUTHORITY - Building Services / General Government Committee**

**WHEREAS,** the Community Mental Health Authority desires to again enter into a Maintenance contract with the County for janitorial, maintenance, and lawn care of the building and the grounds located at 2280 East Grand River, Howell, Michigan 48843 and also for janitorial, and maintenance of the building and grounds located at CMH-ADS 3760 Cleary Drive Howell, Michigan 48843; and

**WHEREAS,** the County is willing to provide such services through the Building Services Department, and the Mental Health Authority is willing to reimburse the County for such services under the terms and conditions set forth herein; and

**WHEREAS,** the contract term will be January 1, 2010, through December 31, 2010; and

**WHEREAS,** the monthly charge of \$9,547.68 will be invoiced to the Mental Health Authority by the Building Services Department.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes a contract for janitorial, maintenance, and lawn care of the building and grounds located at 2280 East Grand River, Howell, Michigan 48843 and for janitorial and maintenance of the building and grounds located at CMH-ADS, 3760 Cleary Drive, Howell, Michigan 48843, to be provided by the Livingston County Building Services Department at a cost of \$9,547.68 per month, including \$51.00 per hour for maintenance technician plus materials, and for a cost of \$35.00 per hour for extra custodial services with said contract term being from January 1, 2010, through December 31, 2010.

**BE IT FURTHER RESOLVED** that the Chairman is authorized to sign said contract as reviewed by County Administration.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

**RESOLUTION AUTHORIZING THE PURCHASE OF FOUR (4) SMALL TRANSIT BUSES AND ONE (1) MEDIUM DUTY BUS – L .E .T .S. / General Government Committee**

**WHEREAS,** the Livingston Essential Transportation Service is hereby requesting authorization to purchase four (4) replacement small buses and one (1) medium duty bus; and

**WHEREAS,** the buses will be purchased through the State of Michigan purchasing contract from Hoekstra Transportation in Grand Rapids, Michigan at an estimated cost not to exceed \$420,475; and

**WHEREAS,** three (3) of the small transit buses and one (1) medium duty bus will be reimbursed 100% from the Federal “American Recovery and Reinvestment Act” (ARRA) grant (\$349,315) and the remaining small bus will be reimbursed 80% - 20% between the Federal and State “Job Access and Reverse Commute” (JARC) grant (\$71,160); and

**WHEREAS,** all the buses to be purchased is included in the LETS Fiscal Year 2010 budget, therefore no budget amendment is necessary.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the purchase of four (4) small replacement busses and one (1) medium duty bus from the State of Michigan extended purchasing contract from Hoekstra Transportation of Grand Rapids, Michigan in an amount not to exceed \$349,315 for three (3) small transit buses and one (1) medium duty bus to be reimbursed at 100% from the Federal ARRA grant and for an amount not to exceed \$71,160 for one (1) small transit bus to be reimbursed 80% - 20% between the Federal and State from the awarded JARC grant.

**BE IT FURTHER RESOLVED** that the total purchase amount is not to exceed \$420,475 for four (4) small transit buses and one (1) medium duty bus.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO AMEND RESOLUTION 2009-07-200 AUTHORIZING AN AGREEMENT WITH REYNOLDS, SMITH & HILLS OF FLINT, MICHIGAN FOR THE PRE-DESIGN OF THE AIRPORT TERMINAL BUILDING TO CORRECT THE CONTRACT PRICE AND THE LOCAL SHARE OF THE GRANT AGREEMENT - Airport / General Government Committee**

**WHEREAS,** the Livingston County Board of Commissioners authorized an Agreement with Reynolds, Smith & Hills of Flint, MI for the pre-design of the Airport Terminal Building; and

**WHEREAS,** the grant agreement to fund this project does not include any federal funding; and

**WHEREAS,** the Michigan Department of Transportation will fund 95% of the cost of the project and the local share will be 5%; and

**WHEREAS,** The amount of the agreement is \$33,944, rather than \$33,945, and the local share (5%) will be \$1,698.

**THEREFORE BE IT RESOLVED** the Livingston County Board of Commissioners amends resolution 2009-07-200 to correct amount of the Agreement and the local share of the project from 2.5% to 5% as no federal funding is available.

**BE IT FURTHER RESOLVED** the local share of \$1,698 shall be advanced from the Airport Loan Agreement upon receipt of an invoice from MDOT.

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**MOVED:**

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**RESOLUTION AUTHORIZING TO EXTEND THE CONTRACT WITH AMERICAN MESSAGING FOR PAGER SERVICES – Purchasing / General Government Committee**

**WHEREAS,** Livingston County 911 Central Dispatch / Emergency Management, Ambulance Department and other various county departments currently use American Messaging, formally known as Verizon Wireless for their pager service needs; and

**WHEREAS,** after an extensive market research, only two major suppliers have the capability to provide services at a national level, American messaging (AM) and USA Mobility; and

**WHEREAS,** engineering maps were reviewed from both companies where USA Mobility would have to install an antenna in the northern part of the county to support our emergency responders; and

**WHEREAS,** Livingston County has not experienced any major coverage issues with American Messaging and the value of all wireless devices rests on coverage; and

**WHEREAS,** the City of Troy has a contract with American Messaging which is extendable to Livingston County; and

**WHEREAS,** rates for the alpha-numeric pagers used by the county departments would see an immediate savings from \$4.95 to \$3.95 per pager which is a 20% reduction with the contract term is valid until December 1, 2014; and

**WHEREAS,** the rates to be charged by American Messaging for pager services during the contract period are indicated on Attachment A.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves to extend the current contract for paging services with American Messaging until December 1, 2014.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign any agreements or documents as needed for this upon preparation and/or review of County Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**

RESOLUTION NO: #

PAGE: 2

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**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING INFORMATION TECHNOLOGY APPROVAL FOR THE PURCHASE OF A WIRELESS MULTI-POINT-TO-POINT NETWORK FROM THE LIVINGSTON COUNTY SHERIFF DEPARTMENT DATA CENTER TO ALL BUILDINGS IN THE WEST COMPLEX -INFORMATION TECHNOLOGY**

**WHEREAS,** Information Technology has determined a need for a wireless multi-point-to-point network that will supply Livingston County Central Dispatch, Judicial Center, Law Center, and Building Services/Animal Control buildings with the resources necessary for data and voice communication redundancy from the Sheriff Department data center, to be used in the event of a failure of the existing fiber optic connections between these buildings; and

**WHEREAS,** Netarx is the vendor of choice because of their familiarity of Livingston County's Point to Point Wireless Network, and they have installed all of our wireless equipment to date and are the only Vendor that offers the Octagon radio system; and

**WHEREAS,** the equipment and implementation for this project will be purchased through Netarx per their quote dated August 12, 2009, for the total amount of \$26,410.75; and

**WHEREAS,** funding for same will be through the 911 Central Dispatch Department Budget (\$24,000) and the Information Technology Budget (\$2,410.75).

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves and authorizes the Livingston County Information Technology to purchase a Wireless Multi-Point-to-Point Network solution from Netarx including the installation and maintenance of a wireless system connecting the Sheriff Department data center to the remaining buildings in the West Complex for a total price of \$26,410.75.

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