

Infrastructure & Development Committee

2/22/2010

304 E. Grand River Avenue, Howell, MI

7:30 PM

AGENDA

- 1. CALL MEETING TO ORDER**
 - 2. APPROVAL OF MINUTES**
Minutes of January 25, 2010
 - 3. APPROVAL OF AGENDA**
 - 4. REPORTS**
 - 5. CALL TO THE PUBLIC**
 - 6. DISCUSSION**
 - A. ADMIN - Code Enforcement
 - B. PLANNING - Capital Improvement Plan
 - 7. RESOLUTIONS FOR CONSIDERATION**
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- 8. Planning**
Resolution Approving the Filling of one Part Time Administrative Specialist in the Department of Planning - I&D 2/22/10
-
- 9. Adjournment**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE FILLING OF A VACANT FULL-TIME ADMINISTRATION SPECIALIST POSITION WITH TEMPORARY PART-TIME HELP IN THE DEPARTMENT OF PLANNING / I & D COMMITTEE 2/22/10 - FINANCE

WHEREAS, the Department of Planning has a need to fill a vacant full-time Administrative Specialist position; and

WHEREAS, this Administrative Specialist position will be vacated by a retirement on February 26, 2010; and

WHEREAS, for purposes of continuity, the Department of Planning would function more efficiently if the Resolution to approve the filling of the vacant Administrative Specialist position with a temporary part-time (20hr.) position were granted; and

WHEREAS, this position is vital to the continuation of state mandated planning, zoning and capital improvement departmental functions; and

WHEREAS, funding for this position is available in the 2010 Department of Planning budget; and

WHEREAS, this request will result in substantial savings realized by the downsizing of this position from full-time to part-time; and

WHEREAS, this resolution has been recommended for approval by the Infrastructure & Development Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the filling of the vacant full-time Administrative Specialist position in the Department of Planning with temporary part-time help from April 1st until no later than December 31st, 2010, at 20 hours per week.

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MOVED:

SECONDED:

CARRIED: