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MEETING MINUTES
Livingston County Phase II Watershed Groups
South Branch Shiawassee River Subwatershed Group
Break Out Meeting No. 3

Date: 5/14/04
Time: 10:00am
Meeting Held: Green Oak Twp Hall

HRC Job No. 20030566.26

<u>Present:</u>	<u>Representing</u>	<u>Phone No.</u>
Cindy Ambrose	Deerfield Twp	517.546.8760
Bill Bamber	Oceola Twp	517.546.3259
Matt Bolang.....	LCDPH	517.552.6870
Mike Gaden.....	MSU-Extension.....	517.546.5154
Bob Hanvey.....	Marion Twp.....	517.546.1588
Brian Jonckheere.....	LCDC	517.546.0040
Doug Kuhn.....	Hartland Twp.....	810.629.3818
Terry Lee.....	Tyrone Twp.....	810.629.8631
Jacy L. Paul.....	HRC.....	248.535.3456
Bill Stone.....	HRC.....	248.454.6337
Steve Wasylk.....	LCRC.....	517.546.4250

<u>Not Present:</u>	<u>Representing</u>	<u>Phone No.</u>
Merry Bering.....	Howell Twp.....	517.546.2817
Rolly Olney	Hartland Twp.....	810.632.7498

PURPOSE:

At today’s break out meeting, the purpose was to update the group on the status of research completed on the South Branch Shiawassee River subwatershed and present materials to aid in moving forward with defining the designated and desired uses in the watershed, and how those are being met, are impaired or threatened, or would like to be better established or protected.

A) Cost Reallocation Proposal

In light of the fact that the City of Howell has opted out of being part of the South Branch Shiawassee River Subwatershed group, the cost allocation had to be revamped. At this time, the proposed options include the possibility that Deerfield Township will be a Participant and would contribute \$5,000. At

this time, the cost allocation is based on the two assumptions that the City of Howell is out, and Deerfield Township is a Participant. The group was presented with two options:

Option 1: This option used the original allocation formula removing the City of Howell's contribution and adding Deerfield's participation fee of \$5,000, plus the Agency Fee was increased from 18% to 20%.

Option 2: In this option, Deerfield's \$5,000 Participation fee was added and the allocation calculated as if Howell was still a member. Howell's contribution was then divided equally between the permittees (7). This equals an addition of \$4,227 to each Permittee's allocation.

The voting members cast their vote and the result was 3 to 1 in favor of Option 1; however, one voting member was absent (Howell Township). As a result, each subwatershed group's cost allocation is as follows, given that Deerfield Township stays in as a Participant:

Participant Name	Participation Fee	Agency Fee	Allocation of Remainder	TOTAL COST
LCDC	\$5,000	\$52,014	\$0	\$57,014
RCLC	\$5,000	\$52,014	\$0	\$57,014
Deerfield Twp	\$5,000	\$0	\$44,131	\$49,131
Hartland Twp	\$5,000	\$0	\$14,470	\$19,470
Howell Twp	\$5,000	\$0	\$10,822	\$15,822
Marion Twp	\$5,000	\$0	\$22,246	\$27,246
Oceola Twp	\$5,000	\$0	\$24,373	\$29,373
Tyrone Twp	\$5,000	\$0	\$0	\$5,000
TOTAL	\$40,000	\$104,029	\$116,043	\$260,072

There was discussion on how to go about the dissemination of information to the City of Howell as a non-participant. It was agreed that they would continue to receive email distribution of minutes and announcements, and it is hoped that communication lines will remain open during the watershed planning efforts.

B) Review of Watershed Data Distributed Thus Far

The group was asked for comment on the draft documents distributed during our first breakout meeting. Those documents included:

- Chapter on Watershed Boundaries, Topography, Hydrology, Soil Types and Precipitation Characteristics
- Chapter on Community Land Use Profiles
- Chapter on Land Use Change Analysis: Southeast Michigan Region, Livingston County and South Branch Shiawassee River Subwatershed Area

The group was asked to prepare comment for discussion at our next breakout meeting. They were asked to look for such things as readability, formatting, content, relevant information, etc.

The next step is to identify the known/suspected pollutants that are causing the designated use impairments. The group was asked to review how Chapter 2 organizes this information by setting up tables to help identify known or suspected pollutants. From there, identification of pollutant sources will be made. At the next breakout meeting, draft tables will be distributed that are set up exactly as they are in Chapter 2. The goal in having the group look at the information passed out today in conjunction with the read-through of Chapter 2 is that they will better understand how the data was tied together to come up with the draft Designated Use Impairments tables.

The group also received a summary list of the Desired Uses that the group members noted they'd like to have established or enhanced in their communities. The group was asked to review the list and note any additions or deletions. If the group agrees on these desired uses, they may be incorporated into the Plan.

The final product to come from Chapter 2 of the Blue Book will be an initial water quality summary that will serve as the foundation for the watershed management plan. This product will likely be formulated within the next couple months.

F) Other Items of Discussion

Doug Kuhn of Hartland Township asked if copies of the Blue Book might be obtained for local units of government to review in order to understand how the watershed planning process works. The group agreed this would be a good idea. Copies should be available upon request from the MSU-Extension office (contact Mike Gaden at: gadenm@msue.msu.edu), or the guide can be downloaded from the MDEQs website at: <http://www.deq.state.mi.us/documents/deq-swq-nps-Watershe.pdf>.

G) Goals for Next Breakout Meeting

The next break out meeting is scheduled to meet after the regularly scheduled LCDC Subwatershed Group's meeting on **Friday, June 11, 2004** at **Green Oak Township Hall**. At this meeting, the group will be presented with draft tables of Designated Use impairments as setup in Chapter 2 of the Blue Book and they will be discussed. The group should bring their Blue Books for reference. In addition, the group will be asked to provide their comments on the draft materials passed out at Breakout Meeting No. 1.

These minutes are intended to be a summary of those items discussed. Any corrections and/or comments should be noted to the writer as soon as possible.

Respectfully submitted,

HUBBELL, ROTH & CLARK, INC.

Jacy L. Paul

JLP/jp

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pc: All present
HRC; M. Synk Kuhn; J. Booth; File