

**Livingston County Phase II Subwatershed Groups
Meeting Minutes
January 9, 2004**

Next Meeting: Scheduled for **February 13, 2004** at **9:00am** at Green Oak Twp. Hall

Introduction

Bill Stone of HRC facilitated the meeting today as Brian Jonckheere of LCDC was unable to make it. At this time, the Tollgate video is not yet ready for viewing; it should be ready for viewing at the next meeting. Also, Bill requested that all communities submit three copies of their Certificate of Coverage (COC). Those that did not have copies were later contacted and asked to fax a copy to the HRC offices in Bloomfield. This is for filing/documentation purposes.

IDEP Template

Bill handed out the updated IDEP template to the group. This should be considered the finalized version of the template. For those communities that were unable to attend, an electronic copy will be submitted with these meeting minutes. There was only one modification since the last draft: there was an educational component task added under the topic of On-Site Sewage Disposal Systems (OSDS). Keep in mind that your community's IDEP will be due November 1st, 2004.

Watershed Survey Distribution

A survey calling for all existing and ongoing information/data that each community has on their watershed area was distributed. The topics covered in the survey included: 1) available water quality data, 2) issues of concern in your watershed area, 3) desired uses in your watershed area, 4) your community's plans/ordinances and 5) your community's storm water management standards. This survey will act as a very important tool to determine which main watershed management issues will be addressed in the Watershed Management Plan for your watershed area. The survey should be completed and returned to your designated watershed area facilitator (contact info. on the cover page of the survey) as soon as possible (by Jan. 23rd, 2004 at the latest). The survey can be returned via email, fax or regular mail.

At the next meeting, each group will start to characterize their watershed area. The information compiled from the survey, and any new and pertinent information will be discussed.

Final Agreements

These have yet to be finalized; Bill believes that there is one signature to be obtained.

PEP Template

Chris Riggs of the HRWC discussed the Public Education Plan template in further detail. The template is still in draft format—Chris will email the finalized copy of the PEP template in a couple of weeks.

Cheryl Bartley of the MDEQ made some suggestions for changes to the template which Chris incorporated into the draft passed out today. Cheryl suggested that existing and proposed public education activities be placed together (Section II). There were gaps left in the template under existing education activities where the communities may enter activities they are currently implementing.

The second change made was the addition of Activity #1.6: Promotion and Support of Volunteer Stream Monitoring—for Chain of Lakes communities, or a suggested Shiawassee Clean-Up for Shiawassee communities. The concern of available monies regarding this activity was discussed. This brought up the discussion of getting clarification on what activities are county-wide as opposed to community-specific. Doug Kuhn suggested that a flow chart be produced for the group in order to clear up any confusion. This will help to know which activities can be coordinated with County efforts in an attempt to relieve pressures of available funds for activities. Chris noted that activities in the front of the template are community-specific. Page 16 of the template describes what Livingston County will be doing.

The third change/addition made to the template is that the “target audience” was added under each activity to clarify who is supposed to benefit from the message.

Examples of existing public education activities (Pages 18 and 19) were included with the template, but note that these pages should be removed when your PEP is submitted to the DEQ.

Laura Rubin of the HRWC will be developing a proposal for the group with an estimate of associated costs for the various public education activities—keep in mind that significant cost savings are in effect since many of the communities will be implementing the same kinds of public education activities.

Significant discussion was held on the topic of watershed road signs (Activity # 1.7, Page 7 of Template). The Road Commission agreed that this was doable. The Road Commission noted that the signs wouldn't necessarily need to be put up all at once. Generally, once the signs are approved by the community, the Road Commission orders them and installs them. They do not maintain the signs—if damage is made to the sign, the community would be responsible for replacing it. Suggestions as to the look of the signs would be similar to the ones the Huron River Watershed is using. Amy Mangus of

SEMCOG said she could bring in some sign mock-ups—examples of what some other communities have used.

Amy of SEMCOG also noted that additional public education materials can be found on the Clinton River Watershed Council's website accessed at: www.crwc.org. Go to their Phase II web page. They have a summary of available videos to be used on the local cable stations, for instance. Amy suggested that “regional mass media campaign” be added to SEMCOG's list of programs on Page 13 of the template.

Discussion was held in regards to evaluation efforts. Suggestions such as mail-in surveys, coupon redemptions, or new pollution prevention/ordinances could be utilized in evaluating education efforts. The idea is to keep in mind what kind of efforts can be used that give more than simply a number. DEQ will want to see behavioral change.

PPP Template

Laura Rubin of the HRWC passed out the DEQ's PPP Guidance sheet. Being that the inventory of stakeholders is a requirement of the DEQ, it's very important the communities get these lists in. Though many of the communities have submitted a complete list of stakeholders, some still have not done so. The deadline for submittal has been extended for another two weeks.

To solicit public/business involvement, suggestions were made to invite them to special events such as tours, open houses, clean-ups—activities to make it seem more personable. At these types of events, discussion would be held on critical areas of the watershed and what they would like to see to remediate the problem. As a rough estimate, 3 public meetings would be held for a year. The 1st meeting would be held in May—publicity could be sought through articles, newsletters, etc. Doug Kuhn suggested setting up displays at local events (i.e. Hartland Area Memorial Parade)—go where the people are. Suggestion was also made to have traveling watershed displays.

Other Business and Wrap-Up

Amy of SEMCOG gave mention to the regional survey that SEMCOG is developing with help from EPA funding. The cost is roughly \$50,000. The cost to obtain statistical data from the survey is broken down by subarea or county of interest and the cost per subarea would be \$2,000 - \$3,000. For example, if the Huron Chain of Lakes Subwatershed wanted statistically significant data for their watershed, it would be a total cost of \$2-3,000 total (this would be divided up between the participating communities). If both the Huron Chain of Lakes and South Branch Shiawassee Subwatersheds wanted statistical data, it would be a total of \$5-6,000 (divided among all participating communities). This kind of survey would be an excellent avenue to get baseline to measure behavioral change. The survey would be conducted approximately every 5 years.

Amy also mentioned that the new legislation for the storm water fees has not been officiated. The new fees may not be in effect until next year. As such, storm water fees will be based on old fee schedule for this year.

List of Attendees:

Affiliation:

1. Jacy L. Paul	HRC
2. Bill Stone	HRC
3. Margie Synk Kuhn	HRC
4. Mike Gaden	MSU Extension
5. Bill Bamber	Oceola Twp
6. Steve Wasylk	LCRC
7. Marcia Strong	Brighton Township
8. Merry Bering	Howell Township
9. Richard Bennett	Putnam Township
10. Terry Lee	Tyrone Township
11. David Kuzner	Tyrone Township
12. Amy Mangus	SEMCOG
13. Dave Blackmar	City of Brighton
14. Matt Schindewolf	City of Brighton
15. Ron Fadoir	OCDC
16. Sara Lesky	LCDC
17. Bob Hanvey	Marion Township
18. Kelly Kolakowski	Genoa Township
19. Doug Kuhn	Hartland Township
20. Mark St. Charles	Green Oak Township
21. Laura Rubin	HRWC
22. Chris Riggs	HRWC
23. Robert Paul	LCDPH

List of Members Unable to Attend:

1. Brian Jonckheere	LCDC
2. Jeff Prince	City of Howell
3. Pat Hagman	Hamburg Township
4. Rollie Olney	Hartland Township
5. Susan Tepatti	Giffels-Webster
6. Beth Corwin	Highland Township
7. Cheryl Bartley	MDEQ
8. Eric Piehl	City of Brighton
9. Erv Suida	City of Howell
10. Howard Dillman	Hamburg Township
11. Jennifer Kramer	LCDPH
12. Kathy Frasier	OCDC

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| 13. Linda Basista | City of Brighton |
| 14. Simon Ren | Hamburg Township |
| 15. Terry Wilson | City of Howell |
| 16. Jon Booth | HRC |
| 17. Michele Bury | Village of Pinckney |
| 18. Matt Bolang | LCDPH |
| 19. Diane MacDonald | Village of Pinckney |
| 20. Dave Marshall | Village of Pinckney |